



**GROSSMONT COLLEGE**  
**Planning & Resources Council**

**Thursday, September 26, 2013**  
**3 – 5 p.m., Griffin Gate**

**AGENDA**

**Mission: Grossmont College is committed to providing an exceptional learning environment that enables diverse individuals to pursue their hopes, dreams, and full potential, and to developing enlightened leaders and thoughtful citizens for local and global communities**

*This Council provides guidelines and recommendations for all Grossmont College planning processes and identifies institution-wide priorities in support of the college's mission. The council makes resource allocation recommendations to the President*

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|-------|--|-------------|
| I.    | Facilities Report (10 Minutes)   | Flood       |
|       | ▪ Prioritized Projects, Needs  |             |
|       | ▪ Standard Committee   |             |
| II.   | Assessment/Orientation/Advising (10 Minutes)   | Baker       |
| III.  | Update from Calendar Committee (10 Minutes)  | Gonda       |
| IV.   | Phase 2 Integration of Planning (10 Minutes)   | Flood/Baker |
| V.    | Earthquake Drill (10 Minutes)  | Flood       |
| VI.   | Critical and Emergency Hires (10 Minutes)  | Cooke/Flood |
| VII.  | <b>Education:</b> Accreditation (45 Minutes)   | Hill        |
|       | ▪ Mock Interview   |             |
|       | ▪ Time lines   |             |
| VIII. | Committee Updates  |             |
|       | ▪ <u>Faculty Staffing - Key Message:</u>   |             |
|       | As of Wednesday (9/19), The Faculty Staffing Committee has filled all of its vacancies. Now that we are whole the committee will set its meeting schedule and should be convening within the next two weeks. The committee's first order of business will be to review the Faculty Staffing Request Form and set the timeline for submittals, presentations, and final rankings. |             |

Specifically, the Faculty Staffing Committee will examine the following:

- i. Should emergency and/or mandated positions be included in the process?
- ii. Examine methods to evaluate “sub-specialties” within a department based on number of sections within the sub-specialty and the full-time to part-time ratio within those sections.
- iii. Create a metric to represent the WSCH to service ratio for counselors and librarians.
- iv. Changing the question regarding mandated position status to yes or no.
- v. Should some points be awarded for positions that ranked high in the immediately preceding round of Faculty Staffing Requests, but that missed the cut-off for funding? (Graduated points based on how far below the cut-off the position fell?)
- vi. Should Fall 2008 be the time reference for replacements (rather than Fall 2009), and points awarded for older vacancies versus newer ones? What does the data show as the downturn for hires?

▪ Classified Staffing - Key Message:

Committee will reconvene in spring.

▪ Facilities - Key Message

Facilities Committee reviewed the Final Project Proposal for the Liberal Arts Complex that was submitted to the State Chancellor’s Office. The Committee also discussed and reviewed the Architect Selection Process that is underway to identify a pool of highly qualified architectural Firms for our upcoming Proposition V projects. The Committee reviewed the scheduled maintenance plan and recommended that the 500 Complex projects that were previously identified should be removed as these buildings will be replaced soon. The committee recommended funding the 300 North HVAC repairs as the next project and also recommended that the Pool Boiler and Filter project be moved up in the priority lists. The committee also reviewed the Design Guidelines task force charge and membership.

▪ IRC

Departments/units should be working on their Activity Proposals for the 2014/15 year.

IX. Other:

To be discussed at October’s Meeting:

*Master Calendar (Hill)*

*Adobe Site License (Flood)*

*Next meeting date: October 24, 3 – 5 p.m., Griffin Gate*

**Vision: *Changing Lives Through Education***